



Coaches /Administrators/Volunteers

Like all organizations, a Basketball Club is comprised of volunteers who wish to promote and develop our sport.

In accordance with the law (Children's First 2017) and Basketball Ireland policy, any volunteer intending to work with children, **must have completed the following:**

1. Garda vetting
2. Child Safeguarding 1
3. Introductory Coaching Course at minimum. (applicable to coaches only)

To become a volunteer with Ballincollig Basketball Club the following process applies:

Step 1.

Indicate your availability/interest in volunteering within the club via our Membership Form or approach any of our coaches/ administrators.

Step 2.

Complete a BBC Technical Registration form and pay the appropriate remuneration

Step 3.

Acceptance of membership and volunteer role from Club Management Committee and receipt of Basketball Ireland Personal Identification Number (BIPIN).

Step 4.

All volunteers/Coaches / Administrators must complete an e-vetting invitation application and return to our Club CPO or Club Secretary for validation. All applications must be accompanied with supporting identification documents as outlined on e-vetting form.

Once processed the club CPO/Secretary will forward your application to BI who will then issue you with the formal online e-vetting application to complete.

Successful candidates will be issued an approval vetting letter from the National Garda Vetting Unit which must be copied to the Club CPO for their records. Vetting must be renewed every 3 years.

Step 5.

Undertake a Safeguarding 1 course (renewable every 3 years).

Step 6.

Undertake relevant coaching Course/Licencing (appropriate to coaches only).

Risk Assessment Policy

In the event of a vetting disclosure of any prospective candidate the Chairperson, Children's Officer and DLP will review the nature of the disclosure and assess any risks. This group will advise the committee of its decision before approving the candidate.

Important Note: It is the responsibility of the individual to keep their vetting and licence records current.